

P.O Box 181  
212 FM 3242  
Milano, TX 76556

# MILANO WATER SUPPLY CORPORATION

www.milanowsc.com  
Phone: 512-455-2692  
Fax : 512-455-3068  
water@milanowsc.com

## Transfer Meter

Customer Name: \_\_\_\_\_

Account \_\_\_\_\_

Address of Meter Location \_\_\_\_\_

Please return all highlighted items to the above address. **All** highlighted items and payment must be provided before application will be accepted. All forms must be completed in its entirety. Please note that the application packet is for one meter only and no more than one household or business may be connected to the meter.

Applications will not be accepted if any additions or deletions are made to any of the enclosed forms.

If you have any questions regarding the Application Packet, please contact the office at the above address.

<u>Transfer Meter Checklist</u>	<u>Optional Items Attached</u>
<input type="checkbox"/> Service Application and Agreement (5 pages)	Authorization Agreement for Direct Payments
<input type="checkbox"/> Transfer Authorization (must have notarized signatures from both the seller and the buyer)	Alternate Billing Agreement for Rental Accounts (You are responsible for any amounts due on this account if Renter fails to pay)
<input type="checkbox"/> Copy of Recorded Deed (Deed that has been recorded at the courthouse)	
<input type="checkbox"/> Copy of Photo ID	
<input type="checkbox"/> Right of Way Easement (check deed to see if easement is needed) (must be notarized) (must be filed at courthouse)	
<input type="checkbox"/> <b>Office Use Only: Check for previous ACH</b>	

### Fees

\_\_\_\_\_ Transfer Fee

\_\_\_\_\_ **Total Fees Due** (Please make payable to Milano Water Supply)

A fee of \$100.00 is charged to the Transferee on all transfers. If the all the above paperwork is not received within 10 days of the Closing date, the water service will be discontinued and a \$600.00 meter reset fee will be charged to the account for the service to be reinstated.